



**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
(NIPER)**

**Sector 67, S.A.S. Nagar (Mohali)
Telephone No. 2214682-87, Fax No. 0172-2214692**

NIPER/PUR/NIQ-4/2019-20/IND16789

Dated: 24.05.19

NOTICE INVITING QUOTATION

Quotations are invited for the items as detailed below:-

| NIQ. No. | Description of Materials | Qty | Article Specification |
|-----------------|---------------------------------|-------------------|------------------------------|
| 16789 | As per BOQ Attached bellow | As Per BOQ | As per BOQ Attached bellow |

Note: While submitting quotations please take note of the instructions given below. Quotations are liable to be rejected if any of these conditions are not compiled without any correspondence.

- (i) Late/ Delayed tenders are liable to be rejected.**
- (ii) It is mandatory to provide Authorization Certificate from the manufacture, in case of Distributor/Vendor**

We are interested to purchase the items mentioned above, please send your quotation in double cover, the inner cover should be sealed and should indicate (I) Name of the material, (II) reference of this letter and (III) date of opening of Quotation. The outer cover should bear only address without any indication that there is a quotation within. Your quotation should reach Reception Counter in the Secretariat Building of NIPER on or before **14.06.2019** upto 3:00 p.m. to be opened on **14.06.2019** of NIPER.

Late/Delayed tenders are liable to be rejected.

For Indigineous **INSTRUCTIONS**

- We are interested in material either of good quality indigenous manufacture of foreign make, available from ready stock. Any offer to supply of Forward Delivery Basis under suppliers own quota licence will also be considered.
- Your rate should include packing and forwarding charges. The goods should be insured against theft, loss or breakage during transit and insurance charges should not exceed 3% of the cost of material supplied.
- The rates of Sales Tax should be clearly indicated wherever chargeable. Form 'C' & 'D' is not applicable to us.
- Specific mention should be made of whether the delivery will be ex-stock or will have to be imported and how much time will be required for delivery after placing the order
- The date of delivery should be strictly adhered to otherwise the supply order is liable to be cancelled.
- The Director NIPER is a Direct Demanding Officer of the Directorate General of suppliers and Disposals. In case any of the items mentioned overleaf is not the current rate contract list, please quote D.G.S. & D. rate and rate contract number.
- The quotation will be opened in the presence of the representatives, if any of the quoting firms at 3:30 P.M. on the same working day of the last date of receipt of the stores in good condition.
- Our Bankers are State Bank of Patiala, Phase 7, S.A.S. Nagar, Mohali. Payment will be made by crossed Accounts Payee Cheque only after receipt of the stores in good condition.
- The acceptance of the quotation will rest with the Director who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotation received without assigning any reason.

IMPORTANT NOTES :-

- If you are on D.G.S. & D. rate contract, please quote D.G.S& D rate & rate contract number enclosing a copy thereof.
- For an offer of imported material ,please give full break up of your rates supported by S.T.C. formula or your Principal's Invoice/Quotation, as the case may be.
- Please indicate your Permanent Income Tax Number on your Proforma Invoice/Bill.

BOQ

Reference No. with Date _____

Name of Supplier _____

Address with Contact No _____

E-mail: ID _____

Indent No / Date

16789

| Sr. No | Detailed Specifications of the Items | Make | Qty. | Unit Cost (Each) | GST (if applicable) | Total Value(INR) |
|--------|---|------|------|------------------|---------------------|-------------------|
| 1 | <p>Printing of Annual Report 2018-19 Printing of Annual Report (2018-19) of NIPER, S.A.S. Nagar Specifications:</p> <p><input type="checkbox"/> Number: 300 copies <input type="checkbox"/> Total of 150 pages (approx.) including 35 (approx.) colored pages (excluding title page) <input type="checkbox"/> The number of pages is approximate and may vary within 10% in either case <input type="checkbox"/> Title page on 300 gsm paper, with embedded image (front and back covers has to be designed by the vendor) <input type="checkbox"/> Inside pages on 130 gsm paper <input type="checkbox"/> Binding: Perfect <input type="checkbox"/> Formatting of text and photographs has to be carried out by the vendor as per the material provided. <input type="checkbox"/> To be delivered along with a compressed soft copy in .pdf format, suitable for Uploading on the Institute website.</p> | | 300 | | | |

- 1) Proper Letter pad should be used as forwarding letter mentioning Name, Address, Contact Numbers, sales tax no etc.
- 2) Please Provide a copy of your PAN Card and TIN Number /GST alongwith this quotation
- 3) Rate should be F.O.R NIPER Mohali
- 4)

1.The Institute is registered with DSIR for duty free import vides notification NO. 11/334/96-TU-V dated 01.05.2017. Duty Exemption certificate and DSIR Certificate will be provided, if required. Bidders are therefore asked to quote the rates accordingly

2.Notification No. 47/2017-Integrated Tax (Rate) Dt.14th Nov, 2017 &/OR

3.Notification No. 45/2017-Central Tax (Rate) Dt.14th Nov, 2017

4. As per Govt. 50/2018 dated 13-09-2018 vide which TDS on supply of Goods or Services having value Rs 2.50 Lacs excluding Taxes has to be deducted @ 2% under section 51 of the CGST Act 2017

Signature & Seal of Vendor _____

Name _____

Contact No- _____

Email- _____

