

	<p>NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH (NIPER), SECTOR 67, S. A. S. NAGAR (MOHALI) PUNJAB – 160062 , www.niper.gov.in</p> <p>Telephone No. 0172-2214682-87, Fax No. 0172-2214692, 2230068</p>
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No. Etender105/21/19646/

Dated: 24.03.2022

E-tender for Re-Design, Development and Maintenance of new Website/Web portal of NIPER S.A.S. Nagar from NICS I Empanelled Agency only

National Institute of Pharmaceutical Education and Research (NIPER) invites online e-tenders in two –bid format **Re-Design, Development and Maintenance of new Website/Web portal of NIPER S.A.S. Nagar** at the Institute as per the specification given in the tender documents and other details can be obtained from the website: www.tenderwizard.com/NIPER and official website of the NIPER <http://www.niper.gov.in>.

1	Downloading of e-tender document	Start Date: 25.03.2022 at 09.00 PM
		End Date : 18.04.2022 at 01.00 P.M
2	Date of submission of e-tender	Start Date : 25.03.2022 at 10.00 PM
		End Date : 18.04.2022 at 05.00 P.M
3	Opening of Technical Bid (online)	19.04.2022 at 11.00 A.M

Director, NIPER reserves the right to reject any or all tenders without assigning any reasons. Corrigendum/Addendum or Cancellation of this advertisement, if any, shall be published on NIPER Website and www.tenderwizard.com/NIPER.

For participating in the above e-tender, the bidder shall have to get themselves registered with <http://tenderwizard.com/NIPER> and get user ID & password. Class 3 Digital Signature Certificate (DSC) is mandatory to participate in the e-tendering process. It is advisable to complete the online submission process well before time to avoid any delay in submission. For any clarification/difficulty regarding e-tendering Process flow please contact on helpdesk numbers 09257209340, 08045628821, 0172-5035950.

AAR (S &P)

NOTICE INVITING e-TENDERS

1. The Bidders shall have to submit their Bids online in Electronic Format Digital Signatures. For participation in the e-tendering process, the Bidders need to register themselves at <http://tenderwizard.com/NIPER> and get user ID and passed. Class 3 Digital Signature Certificate (DSC) is mandatory to participate in the e-tendering process. (Helpdesk No. for registration – 09257209340 & 08054628821).
2. E-Tender processing fee shall be payable to M/s ITI Limited through their e-gateway by credit/ debit card, internet banking facility and non refundable.
3. No tender will be accepted in physical form and in case it has been submitted in Physical it shall be rejected without any communication to the sender.
4. Bids will be opened online as per time schedule mentioned in tender document.
5. The tenderer are requested to read the tender document carefully and ensure to compliance with all the instructions herein. Non –Compliance of the instructions contained in this document will disqualify the tenderer from the tendering exercise.
6. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been uploaded with the bid.
7. Director NIPER SAS Nagar will not be responsible for any delay in online submission of bids due to any reason whatsoever.

Notice Inviting Tender
for
Re-Design, Development and Maintenance of new Website/Web portal of
NIPER S.A.S. Nagar
from
NICSI Empanelled Agency only

National Institute of Pharmaceutical Education and Research (NIPER) invites Tenders from NICSI Empanelled Vendors only for “**Re-Design, Development and Maintenance of Website/Web portal of new website of NIPER S.A.S. Nagar**” as per the specification given in the tender documents and other

The National Institute of Pharmaceutical Education & Research (NIPER), Sector-67, S.A.S. Nagar invites sealed bids on behalf of the Director, NIPER, S.A.S. Nagar from **NICSI Empanelled Agencies only** for the “**Redesign, Development and Maintenance of official Website/Web portal of NIPER S.A.S. Nagar**”. This is one time job.

1. Tender Document can be downloaded

2. Eligibility / Qualification Criteria:

- a) The bidder shall be registered/ empanelled with NICSI for website development/ software solutions.
- b) The bidder shall have 2 years experience, preferably in website creation / designing development, maintenance & other related matters as given below:
 - i. Developed should have at least one portal of similar nature, of More than 500 pages of static content and database driven dynamic content / interactive content.
 - ii. Domain knowledge of the Educational & Research institute is preferable.
- c) The bidder shall have to provide services required at S.A.S. Nagar, Mohali and Chandigarh.
- d) The firm may enclose sufficient documents regarding their experience in execution of work order, specifically creation/ maintenance of websites in different modes.
- e) All bidders must enclose the attested copy of PAN, GSTN Registration / Service Tax Registration certificate along with the tender documents

PART-I

(Only NICI empanelled agencies are eligible to apply)

Scope of Work, Guidelines and Instructions

The scope of work for the NICSI empanelled agency during the period of contract/ engagement shall include:

- Re-design, development and hosting the new bilingual (Hindi/ English) website/web-portal of the institute.
- The new website/web-portal development methods should be GIGW compliant, dynamic with new looks & feels and highly responsive web pages. Configuration, installation and hosting of the new website/web-portal in High Availability mode at NIC Data Centre.
- The new website/web-portal should be based on an open source Content Management System (CMS), and should have a user-friendly GUI interface to create, update, and upload content.
- The website/web-portal should be compliance with the Indian Government Websites (GIGW) guidelines and certified by the Standardization Testing and Quality Certification (STQC).
- The website/web-portal should be platform independent; it should run on multiple platforms and multiple browsers.
- The new website/web-portal shall work on HTTPS protocol.
- The website/web-portal should support dynamic display and update of contents in the relevant pages.
- Home pages of all Departments/ Centres of the institute (NIPER S.A.S. Nagar) should have a uniform design and should be organized in hierarchical structure.
- The new website/web-portal should include pages for About us, Administration, Academics Central Facilities, Academics, What in News, People Vacancy/ Recruitment, Tenders, Training/ Events/ Workshop, Resources, Sitemap, Search, Research Publications, Patents, Awards, Announcements, Convocations, Anti Raging, NIRF, RTI, Profiles of faculty, Hit-counter for each page, virtual-Tour, etc as per the GIGW Norms.
- Automatic archiving facility must be provided on expiry of event/tender/announcement/career opening etc.
- Following all the SDLC phases for Data-Feasibility and Data-Acquisition is sole responsibility of the Company/ Firm/ Agency.
- Development & Integration of Database holding information of Departments/ Publications/Patents/Faculty & Staff / Students & Alumni etc.
- Social Media Integration: The new web-portal has built-in integration with social media platforms viz. Youtube, Twitter, Facebook, LinkedIn, etc.
- Security Audit: Website security & protection: CERT In compliant, NICSI empanelled agency should provide the Security Audit of the new web-portal of the institute by a Govt. Agency to be ensured as and when required as per CERT-In guidelines.
Advanced security features securing the new web-portal of the institute from any hacking vulnerabilities, threat, penetration, Brute force attacks, etc should be implemented in the new website as per the latest guidelines of CERT-In for website security.
- Data Migration: Data migration from old / existing website has to be done by the company, without any extra cost.
- Go-Live of Software Solution.
- Dynamic User and Role Management System should be embedded in the new website/web-portal.

- Training: The successful NICSI empanelled agency has to schedule minimum one month Training Programme to the institute staff at User Level, Admin Level and Database Administrator level , as per the NICSI policy.
- Document/ User Manuals: The successful NICSI empanelled agency has to provide documents and other user manuals of the new developed web-portal to the institute after successful implementation and training, as per the NICSI policy & guidelines.
- Post Implementation Support: Post Implementation support for minimum 2 years is required from the NICSI empanelled agency.

Earnest Money Deposit (EMD):

The bidders has to submit earnest money deposit of Rs. 25,000 (Rs. Twenty Thousand only) which is refundable by way of demand draft only. **Which refundable though e-payment (Internet Payment Gateway (Debit & Credit , Net banking & National Electronic Funds Transfer) only . It is further required that the E-receipt/proof of deposit of EMD attached with technical bid and e_tendering mode with other relevant documents. In case of non receipt of earnest money in tender, the tender will be straightway rejected. The MSE's and the firm registered with NSIC may be exempted for deposit EMD Documents to be submitted alongwith the Bid:**

The bidders must submit the following documents etc. along with their bids;

- a. Copy of Certificate of Incorporation/Registration Certificate of the firm.
- b. Copy of Permanent Account Number (PAN)
- c. Copy of Certificate from the clients.
- d. Copy of ISO certificate, if available.
- e. Latest copy of NICSI Empanelment.
- f. Copy of Goods and Services Tax (GST) Registration certificate/ number.

Duration/ Period of Completion of Work:

The entire work is required to be completed in all respects within 6 months from the date of issue of the acceptance letter. Time is the essence of contract. The bidder/s will be required to maintain speedy and required progress to the satisfactions of NIPER to ensure that the work will be completed in all respects within the stipulated period failing which action may be taken, as per the NICSI policy.

Financial Price Quote of the Work (On Company's/Firms' Letter Head):

S.No.	Requirement Details	Cost (in INR)	Cost (in INR) inclusive all Taxes (if any)
1.	Total Development Cost	*****	*****
2.	STQC Certification Cost	*****	*****
3.	SSL Implementation Cost	*****	*****
4.	AMC for 2 years	*****	*****
Total Amount (in INR)		*****	*****

Note: Quotation should be valid till 180 days from the date of issuance.

Payments:

The mode of payment in indigenous contract will be made through NEFT only. The bidders have to furnish the NEFT Mandate Form (Annexure-1) for payment details. Payment will be made on successful completion of the project, or as per the Terms & Conditions laid down by NICSI.

Termination for Default:

NIPER SAS Nagar may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Bidder, terminate the Contract in whole or in part: If the Bidder fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser; or If the Bidder fails to perform any other obligation(s) under the Contract. If the Bidder, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract. For the purpose of this clause: "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution or a contract to the detriment of the borrower and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the borrower of the benefits of free and open competition. In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or services similar to those undelivered, and the Bidder shall be liable to the Purchaser for any excess costs for such similar Goods or services. However, the Bidder shall continue the performance of the Contract to the extent not terminated. The contractor/bidder shall not display the photographs & content of the work and also will not take advantage through publicity of the work without written permission of the Institute. Non-Compliance to this may result in the blacklisted of firm. The incomplete and conditional tender will be rejected. Quoting unrealistic rates will also be treated as a disqualification.

Performance Security/Performance Bank Guarantee (PBG):

Performance Bank Guarantee which is 3% of the contract value) should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the Bidder including warranty obligations. The same will be released only after expiration of the validity. The bank guarantee is to be given as per the format attached with this Tender. The successful contractor has to sign an agreement within 21 days from the date of issue of work order on the stamp paper of appropriate value as per format given herein.

The incomplete and conditional tenders will be rejected. Quoting of unrealistic rates will also be treated as disqualification.

Bidder shall not be permitted to withdraw his/her offer or modify the terms and conditions thereof after acceptance of tender. In case the Bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rate, the aforesaid amount of Earnest Money Deposit and Performance Guarantee will be forfeited by the NIPER SAS Nagar. Besides this, the Bidder will also be liable to be debarred/ blacklisted from participating in the tendering process of NIPER SAS Nagar in future and/or suitable penalty will be levied.

The Contractor shall not assign or sublet the work or any part of it to any other person or party.

Normally no extensions of the scheduled delivery or completion dates should be granted except where events constituting force majeure, as provided in the contract, have occurred or the other circumstances demands for.

Force Majeure:

In no event shall either Party have any liability for failure to comply with this Agreement, if such failure results directly from the occurrence of any contingency beyond the reasonable control of the Party, including, without limitation, strike or other labour disturbance, riot, major power failure, war, natural calamities including but not limited to floods, earthquakes, fire, volcanic eruptions, epidemics, National Emergency, interference by any government or governmental agency, embargo, seizure, or enactment or abolition of any law, statute, ordinance, rule, or regulation (each a " Force Majeure Event"). In the event that either Party is unable to perform any of its obligations under this Agreement because of a Force Majeure Event, the Party who has been so affected shall as soon as may be, after coming to know of the Force Majeure Event, inform the other Party and shall take reasonable steps to resume performance as soon as may be after the cessation of the Force Majeure Event. If the period of non-performance due to a Force Majeure Event exceeds thirty (30) days, the Party whose ability to perform has been so affected may, by giving written notice, terminate this Agreement.

Arbitration:

- a. In the event of failure to carry out the contractual obligations, within the stipulated period or extended period and determination of the contract for any reason. Violation of the warranties etc. the NIPER Mohali shall have the right to carry out the unfinished

- obligation at the exclusive cost and risk of the bidder/firm, after due notice and the difference so accrued shall be recoverable from the bidder/firm.
- b. The provision of the Arbitration and conciliation Act, 1996 or as at relevant time and of rules framed there under and any statutory modifications thereof shall be deemed to apply and be incorporated in this agreement.
 - c. Upon every or any such reference, the cost of any incidentals to the reference and award(s) respectively shall be at the reasonable discretion of the Arbitrators or in the event of their not agreeing, of the Umpire appointed the amount thereof or direct the same to be fixed as between solicitors and client or as between parties and shall be direct by whom and in what manner the same shall be borne and paid.
 - d. Panel of arbitrators will be provided by NIPER Mohali out of which the bidder will have to select one.
 - e. The bidder shall have no objection if the officer who has dealt with the case at any stage is nominated as an arbitrator. Further, that one of the arbitrator's shall be Accounts Expert.
 - f. In case of vacancy being caused due to resignation, death or incapacity of the arbitrator's to function as such, the same shall be provided in the aforesaid manner and the new arbitrator's shall proceed from the stage at which vacancy is caused.

Training/ User Manuals:

Minimum five day Training Programme needs to be scheduled/arranged by the successful bidder, without any additional extra charges. The successful bidder company shall provide training at NIPER SAS Nagar premises for personnel of user/Administrators. Company shall provide all necessary manuals/documents to the institute, as required for Admin/Operations/users.

Jurisdiction

All disputes shall be subject to the jurisdiction of the Court of Law at SAS Nagar Punjab.

Tender Acceptance Letter

(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Sir,

1. I/ We have downloaded / obtained the tender document for the above mentioned 'Tender/Work' from the web site namely:

_____ as per your advertisement, given in the above mentioned website.

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender document conditions of above-mentioned tender document / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

UNDERTAKING

It is certified that my Firm/Agency/Company has never been black listed by the any of the Government Departments/ Autonomous Institutions/ Universities/ Public Sector Undertaking of the Government of India or any State Government or reputed educational institutions and no criminal case is pending against the said Firm/ Agency/ Company.

Signature of the Authorized Signatory -----

Name of the Signatory-----

Name of the Firm/Agency/Contractor-----

Seal of the Firm/Agency/Contractor-----

Place-----

Date-----

MANDATE FORM FOR PAYMENT

Sr.No.	Supplier Details	
1	Vendor Name	
2	Father/ Husband Name	
3	DOB	
4	PAN Number (Copy provided)	
5	Aadhaar Number	
6	TIN Number	
7	GST No.(Copy provided)	
9	Address Line1	
10	City	
11	Country	
12	State	
13	District	
14	Pin code	
15	Mobile No.	
16	Phone	
17	Email	
18	Bank Name	
19	IFSC Code	
20	Account Number	
21	Others	

Bidder(s)/Authorized Signatory (ies)